**TEMPLATE LETTER  
 LEASE TERMINATION LETTER**

DATE

LANDLORD NAME

ADDRESS

CITY, STATE ZIP

Dear Landlord

This letter is my notice to quit the leased premises on **(DATE OF LEASE)**. This notice is made pursuant to 50 U.S.C. § 3955 of the Servicemembers Civil Relief Act (the “SCRA”) as legislated by the United States Congress and signed into law in December 2003.

Per the enclosure, [OPTION 1: “I am required to deploy to **(LOCATION)** for ninety **(90)** days or longer.” –or– OPTION 2: “I have received new permanent change of station orders which requires that I relocate to \_\_\_\_\_\_\_\_\_\_.” ]. The SCRA requires that the subject lease be terminated no later than 30 days from the date of the next rental due date. The next rental due date on this lease is **(NEXT RENT DUE DATE).** Therefore, according to the SCRA, this lease shall terminate on **(TODAY + DATE).**

All security deposits and prorated future rents paid must be returned to me within thirty **(30)** days of the termination date of the lease. You may forward this refund to:

**(INSERT FORWARDING ADDRESS)**

Should you have any questions, you may contact me at the address listed above. Thank you for your understanding and support in this matter.

Sincerely,

Service Member Name

Rank, Service Branch